

Pupil Behaviour Code

The Rules

Be on time
Be on task
Be on side
Do as you are asked by staff, first time, every time
Remember the STAFF DECISION IS FINAL

Expectations of good behaviour and rewards

Things you should try to achieve, including:

Being considerate of others and showing respect to all
Being polite and helpful
Working together
Being friendly and speaking pleasantly
Working hard
Being truthful
Showing you know the right thing to do and doing it!
Being on time
Being prepared for lessons
Being tidy

Accepting advice and guidance
Moving about in an orderly and safe way
Following instructions from staff
Being patient

In the classroom:

Be in correct uniform and take off coats etc.
Do not eat or chew in lessons
Listen in silence at the start of and during the lesson for instructions
Students should know and follow each teacher's routine such as for attracting attention, movement about the room and using equipment
All mobile phones and other electronic equipment should be switched off and should be put in coats or bags

Rewards for good behaviour will include:

verbal praise
written praise
the award of merits
nomination for the Wall of Fame.

Unacceptable behaviour and the likely sanctions Things you should try to avoid

Examples include:	Sanctions
Being off task Disrupting the lesson Lack of equipment Interrupting the teacher or another student Inappropriate behaviour outside of lessons	Verbal Warning

<p>Continuing with any of the above, after a verbal warning</p> <p>Persistent lack of equipment</p> <p>No homework</p> <p>Disobedience/Defiance</p> <p>Wrong Uniform</p> <p>Dropping litter</p> <p>Lateness</p> <p>Truancy (automatic Whole School Detention – 1 hour)</p> <p>Smoking (automatic Whole School Detention – 1 hour)</p>	<p>Recorded Warning and possibly a Teacher Detention</p> <p>Teacher detentions can be for up to 15 minutes without written notice at break or lunch times; or, with 24 hours written notice, for up to 30 minutes after school.</p> <p>You are likely to be placed on a Blue Report</p>
<p>Inappropriate use of mobile phone/MP3 players in lessons</p> <p>Possession of excessive or inappropriate jewellery, inappropriate items of clothing, or any other inappropriate or illegal item</p>	<p>Recorded Warning plus Confiscation and possibly a Teacher Detention</p> <p>You are likely to be placed on a Blue Report</p>
<p>Continuing with any of the above</p> <p>Persistent disruption of lesson after recorded warning</p> <p>Preventing learning of fellow students</p>	<p>Move rooms/Duty Referral (automatic Whole School Detention)</p>

Recorded Warnings	Whole School Detention
5 - 6 recorded warnings in a week	45 minutes
7 - 8 recorded warnings in a week	1 hour
9 - 10 recorded warnings in a week	1 hour 15 minutes
11 - 12 recorded warnings in a week	1 hour 30 minutes
13 - 14 recorded warnings in a week	1 hour 45 minutes
15+ recorded warnings in a week	2 hours

Pupil Behaviour Code (cont)

Examples include:	Sanctions
<p>15+ recorded warnings in a week Failure to attend whole school detention Refusal to go to Duty Office Fighting Bullying Theft/handling stolen goods Severe or persistent defiance of staff Inappropriate language Deliberate damage to school / personal property Inappropriate and illegal access to internet sites or damage to system/equipment (plus 1 week ban from ICT use)</p>	<p>Internal Exclusion/Isolation</p> <p>You are likely to be placed on an Amber Report</p>
<p>5 breaks of behaviour report/contract Bullying Racial/sexual harassment Fighting Unprovoked attack (possibly permanent exclusion) Persistent / severe defiance of staff Verbal abuse of staff Theft Setting off the fire alarm</p>	<p>Fixed term external Exclusion (always followed by a period of internal exclusion)</p> <p>You are likely to be placed on a Red Report</p>
<p>Persistent fixed term exclusions Possession of illicit substances, possession of equipment for use with illicit substances or being under the influence of illicit substances Defiance of the Headteacher Physical assault or threat of assault on any member of staff Theft Being in possession of an offensive weapon An extreme assault on a pupil</p>	<p>Permanent Exclusion</p>

Procedure for Detentions

1. Teacher Detentions

A teacher can detain pupils for up to 15 minutes at break time or lunchtime without giving written or advance notice

A teacher can detain pupils after school for up to 30 minutes by giving written notice at least 24 hours in advance.
2. Whole School Detentions

These take place on a Thursday after school at 1430

At least 24 hours advance written notice will be issued to parents through pupils

The detention will last between 45 minutes and 2 hours depending on the reasons for the detention

Procedure for Confiscation

1. Staff have the right to confiscate when it is a proportionate and necessary response to maintain a safe and orderly learning environment. Reasons for confiscation include:
 - An item poses a threat to others
 - An item poses a threat to good order for learning
 - An item is against school uniform rules
 - An item poses a health or safety threat
 - An item is counter to school ethos
 - An item is illegal for a child to have
2. Confiscated items will be kept safe.

Items will normally be returned either at the end of the lesson or at the end of the school day.

Items that should not be brought to school eg cigarettes, cigarette lighters will not be returned to a pupil. The items will be retained until an adult from the family has had a chance to collect them.

Hazardous or illegal items will be handed to a senior member of staff.

Policy on Mobile Phones

1. Students may bring mobile phones to school.
2. In classrooms mobile phones should be switched off and kept in coats, pockets or bags unless teachers give permission for students to use them for specific purposes such as a calculator.
3. In other locations and in non-lesson time, students may use phones to make calls, send texts and listen to music.
4. Students may not take pictures, video or record anybody when they are in school or on out of school activities.
5. Students may not transfer images or recordings when they are in school or on out of school activities.
6. Misuse use of phones will lead to their confiscation. In most cases the phones will be returned either at the end of the lesson or at the end of the day.
7. Illegal use of phones will lead to their confiscation and they will be retained until an adult from the family has had a chance to collect them.